



## United Wisconsin Grain Producers LLC (UWGP)

<b>Job Title:</b>	Electrical & Instrumentation Technician	<b>Job Category:</b>	Maintenance
<b>Location:</b>	Friesland Wisconsin	<b>Travel Required:</b>	Minimal
<b>Level/Salary Range:</b>	\$	<b>Position Type:</b>	Full time
<b>HR Contact:</b>	Suzanne Wendt	<b>Date posted:</b>	
<b>Position Reports To:</b>	Maintenance Manager	<b>Posting Expires:</b>	
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> (920) 348-5009 or <a href="mailto:swendt@uwgp.com">swendt@uwgp.com</a> <b>Attention:</b> Suzanne Wendt, HR Manager		<b>Mail:</b> Human Resources, United Wisconsin Grain Producers PO Box 247, Friesland, WI 53935	
<b>Job Description</b>			
<p><b>Job Purpose:</b> Responsible for troubleshooting, installation, and repair of electronic, instrumentation, electrical, and mechanical equipment. It is expected this person will spend an average of half of his/her time doing primarily electrical/instrumentation and the other half doing mechanical duties but this will vary greatly depending on needs and resources at specific times.</p> <p><b>Duties:</b></p> <ul style="list-style-type: none"> <li>• Troubleshooting equipment, processes, electrical, instrumentation and automation</li> <li>• Remove, install, rebuild, weld, torch, lubricate, inspect, clean, and maintain all equipment associated with the process and facility</li> <li>• Work and communicate with the maintenance and plant operations teams to accomplish all tasks in a timely and safe manner</li> <li>• Work closely with the Maintenance team to maintain the computerized maintenance management system (CMMS) for tracking work orders, spare parts, and maintenance history of plant equipment for Process Safety Management (PSM) and Mechanical Integrity System (MIS)</li> <li>• Discuss any problems with Maintenance Manager, and/or Maintenance Supervisor</li> <li>• Share and develop skills within the maintenance group to ensure team success</li> <li>• Learn the plant process for better understanding of how the equipment is operated, to enhance troubleshooting and how to improve efficiencies</li> <li>• Complete any and all tasks assigned by the Maintenance Manager and/or Maintenance Supervisor</li> </ul> <p><b>Skills/Qualifications/Requirements:</b></p> <ul style="list-style-type: none"> <li>• High School Diploma</li> <li>• Basic computer skill proficiency</li> <li>• Basic mechanical skills required</li> <li>• Strong problem solving and troubleshooting skills</li> <li>• Considerable experience in troubleshooting equipment</li> <li>• A strong knowledge of PLC's, AC drives, electrical, and control logic is required</li> <li>• Willing to be on a rotating call coverage for off hours, weekends, and holidays</li> <li>• Must be able to manage confined space entry, climb ladders and stairs, lift up to 75 pounds</li> <li>• Must be able to operate wheeled equipment, loaders, Bobcat loader, forklift, boom lift, platform lift, and personal carrier, in a safe and effective manner</li> <li>• Commitment to safety and procedures</li> <li>• Valid driver's license</li> <li>• Reside within a 30-mile radius of plant to respond timely for emergency and/or on-call maintenance</li> </ul>			
<b>Last Updated By:</b>	Barb Bontrager	<b>Date/Time:</b>	December 17, 2015